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STATEWIDE INTEROPERABILITY EXECUTIVE COUNCIL

GOWEN FIELD, BOISE ID

Meeting Minutes, October 28, 2004

Members Present:

- Chair R. Mark Lockwood, Idaho Chiefs of Police Association
- Bruce Allcott, Idaho Fire Chiefs Association
- Jay Christensen, Idaho Dept. of Correction
- John Cline, Idaho Military Division
- Jerry Goetz, Federal Law Enforcement
- Mary Halverson, Idaho Bureau of Homeland Security
- Steve Jenkins, National Interagency Fire Center
- Major Steve Jones (for R. Dan Charboneau), Idaho State Police
- Greg Laragan, Idaho Transportation Department
- Scott Reinecker, Idaho Dept. of Fish & Game
- Joe Roche, Dept. of Administration
- Steve Southwick, Idaho Sheriffs Association
- Andrew Zarkos (for Dia Gainor), Idaho Dept of Health and Welfare

Staff:

- Dodie Collier, Project Manager, SIEC

Guests:

- Bill Bishop, Idaho Bureau of Homeland Security
- Drew Bodie, Boise County Sheriff
- Bruce Branlund, Motorola
- Keith Cook, Motorola
- Ann Cronin, Emergency Communications Commission
- Kit Eldredge, M/A-Com
- Tammy Ferguson, Tenxsys
- Bart Hamilton, Ada County Sheriff's Office
- Matt Howarth, Motorola
- Cory Lyman, Ketchum Police Department
- Scot Maring, Idaho Dept. of Administration
- Stan Passey, Idaho State Police
- Jim Price, Idaho Dept of Administration
- Megan Ronk, Office of the Governor
- Les Shadduck, Ada County Sheriff's Office
- Trish Stack, Office of the Governor
- Greg Zickau, Information Technology Resource Management Council

Welcome/Introductions – Chair Lockwood

Chair Lockwood called the meeting to order at 9:00 AM. An attendance sheet was passed around. Attendees and guests introduced themselves. There was a full quorum present.

Review & Approve Minutes – Chair Lockwood

Corrections were as follows:

Joe Roche indicated that Matt Howarth's name was misspelled on page 1. A motion was made by Jenkins to accept minutes as corrected, seconded by Southwick. The motion passed by a unanimous vote.

SIEC Draft Year-Two Strategy – Chair Lockwood

Click the link below to view the SIEC 1104 PowerPoint Presentation

<http://www.siec.id.gov/meetings/2004/SIEC1004.ppt>

The Year-Two Strategy was presented for the Council's review. In reviewing the strategy, Staff was requested to draft a list of committees with descriptions for the Council to review at the November meeting. The Council also elected to discuss adoption of the Year-Two Strategy at the November meeting.

Passey suggested setting up a list serve. Roche offered the resources of his department. After some discussion it was decided that more research needed to be done regarding list serves. The findings will be presented at the next meeting.

Collier led a discussion regarding the chair and membership of the various committees. The Technical Committee's chair is Jerry Goetz. Members include Stephen Jenkins, Stan Passey, Jim Price, Bruce Allcott, Steve Southwick, and Les Shadduck. It was suggested that ICTAP and Public Utilities have a representative on the Technical Committee and that vendors be used as a technical resource. Dia Gainor recently resigned as Chair of the Outreach Committee. It was decided that discussion of a new chair be continued at the next meeting. It was suggested that the Inventory Assessment Committee may no longer be necessary. It was suggested that the Interoperability Committee be renamed to Interagency Liaison Committee.

National Governors Association Policy Academy Application – Chair Lockwood

Click the link below to view the NGA Interoperability Application

<http://www.siec.id.gov/meetings/2004/NGAInteroperabilityapp.pdf>

Megan Ronk with the Governor's Office gave the background of the Policy Academy Process. The process will begin with one in-state visit from the NGA which is tentatively scheduled to be part of the December SIEC meeting. The NGA will host a couple off-site Policy Academy meetings in Washington DC. Page five of the application lists eight individuals who were selected to serve on the NGA Policy Academy Team. A motion was made by Allcot to accept the invitation to participate in the process with the team as proposed, seconded by Reinecker. The motion passed by a unanimous vote.

SIEC Assessment Update – Dodie Collier

Bob Cagle was unable to attend the meeting because of illness. Cagle has also been promoted within the ICTAP organization and was in the process of appointing a new lead person for Idaho.

Collier showed a PowerPoint presentation to visually represent which counties had responded to the on-line survey. The Council requested that the SIEC Staff review data to better identify agencies that have responded to the on-line survey. There was discussion on what percentage of information was needed to begin the visioning process. There was no consensus as to what the optimum percentage would be.

Click the link below to view the ICTAP PowerPoint Presentation

<http://www.siec.id.gov/meetings/2004/ICTAP-Oct04.ppt>

Collier stated that ICTAP will send information from the Feasibility Studies for Boise, Canyon and Boundary counties to the SIEC, but the information will not be made public. The county will get first purview of the study.

Emergency Communications Commission Update – Ann Cronin

- The ECC has drafted its rules for addressing requests for the mediation it is charged with providing under Idaho Code section 31-4817.
- The ECC mission statement was drafted and approved in the October 7, 2004 meeting.
- The ECC discussed a communications plan. Scot Maring, Department of Administration, volunteered to assist in the development of a website for the ECC. It is anticipated that the website will be available for initial review at the Commission's January 6, 2005 meeting.
- There are the two national funding bills before Congress for E911 deployment that are of particular value to the ECC. HR 2898 creates a national E911 coordination office for coordinating information and implementation efforts among the states and administering \$100m in grant funds annually for a five-year period. SB1250 creates a tack force and provides funding of \$500m annually.

The NGA predicts that if either bill does not become law in the upcoming session, the impetus behind it will wane, due to new Congressional membership. This creates a very real sense of urgency. Absent federal support, states' efforts to deploy E911 will require another significant funding source such as increased fees or other charges.

- Another significant point of discussion is the impact of Voice Over Internet Protocol (VOIP) on E911 implementation, nationwide. This is the use of data lines for voice transmissions. The issue is that the address for 911 purposes will be the address of where the data line originates, not the address of the user with the emergency. The FCC will soon publish a ruling on whether or not VOIP is an interstate service subject to FCC regulation.
- A report from the ComCARE Alliance noted that there is a "safety divide" being created in wireless E911. The safety divide is occurring between 911 centers in large communities, and in those representing smaller towns, which have fewer resources to address the issue. The

report concludes that the PSAP (public safety answering point) by PSAP approach to E911 deployment is not workable for rural lower population areas and that there is a need for generic state and regional solutions. In Idaho one PSAP out of 70 is successfully deployed, providing enhanced 911 service to 23.8% of Idaho's population.

- The next ECC meeting will be held in the Gold Room at the State Capitol on November 10, 2004.

700 MHz Regional Planning Committee (RPC) Update – Bart Hamilton

Hamilton reported that a key point has been reached with the 700 MHz Plan. The plan had been sent out to the 700 MHz RPC for review and comment. The FCC agreed to give an unofficial look at the plan and provide comments and recommend changes. A 700 MHz RPC meeting will be held following the November 18, 2004, SIEC meeting, at 2-3PM. Hamilton anticipates having a completed draft to put to a vote. After the vote he will send the plan to Washington and other neighboring states to get their comments and approval. He hopes to have the plan submitted to the FCC before the end of the year.

SIEC “Road Report” – Dodie Collier

In the last several months, Collier and Harris have made SIEC presentations to approximately 250 people including: Transportation Incident Management Workshop, Idaho Prepared Conference, Idaho Sheriff’s Association Meeting in Coeur d’Alene, 10-County Emergency Management Workshop in Orofino, and Northeast Area Emergency Managers Workshop in Rexburg.

It was suggested that the SIEC try to get on the agenda of the orientation meetings for the newly elected County Commissioners and Sheriffs. These meetings usually take place in November. The Sheriffs training will be held at the Grove Hotel. Collier will follow up on both opportunities.

Newsletter – Dodie Collier

Newsletter will be sent out the week of November 1st.

Other Business – Chair Lockwood

Lockwood reported on Operation Road Trip and the 700 MHz system that was being used. He stated that hits on the SIEC website have increased. He requested those present to continue to pass on information to those entities that they represent and to encourage them to go to the website.

Planning for next meeting – Chair Lockwood

Next meeting will be November 18, 2004 at Gowen Field, Building 578 at 9:00 AM.

Lockwood stated that he was proud of the efforts of the Council members and their commitment to the Council and their support for himself, Dodie, and to each other. He was preparing an annual report for the Governor. He felt that he can show that the Council has many accomplishments.

Roche suggested that the Council revisit the names of the committees and write a statement of purpose so they can be included in grant applications, the website, and public communications.

Collier requested that Council members examine the committee information and evaluate any changes; addition or modifications that they would like to make to the Year-Two Strategy and be prepared to adopt it at the next meeting.

Adjournment – Chair Lockwood

A motion was made by Southwick to adjourn, seconded by Allcott. The motion passed by a unanimous vote.